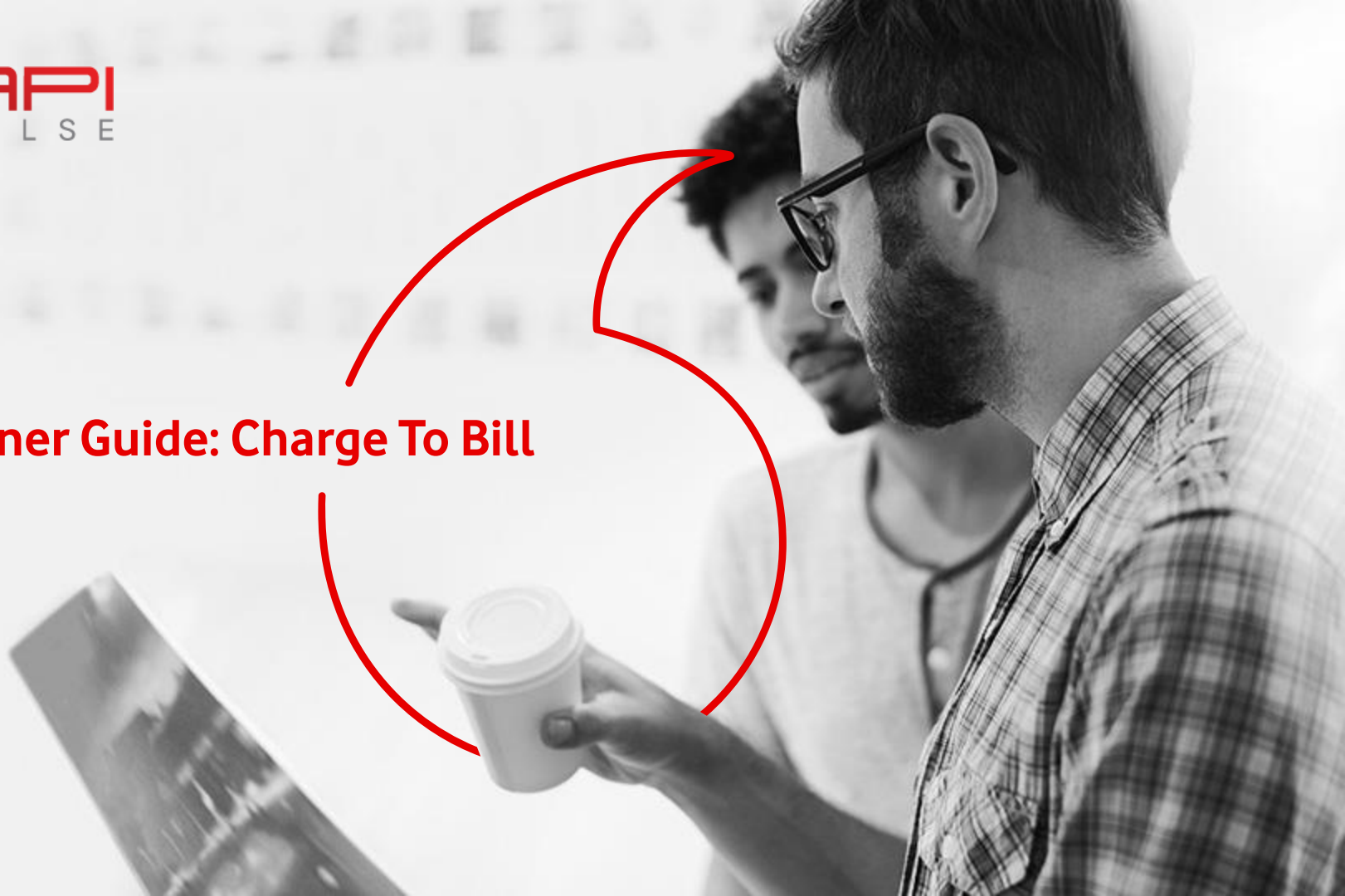




## Partner Guide: Charge To Bill



# Welcome to Charge To Bill.

Thank you for your interest in becoming a Direct Charge to Bill partner.

Follow this guide to navigate the API Pulse portal for all services directly related to DCB, including proposal submissions and API products available to partners.



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- 1.3 Your dashboard

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## 05. DCB Testing

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# 01 Portal Navigation



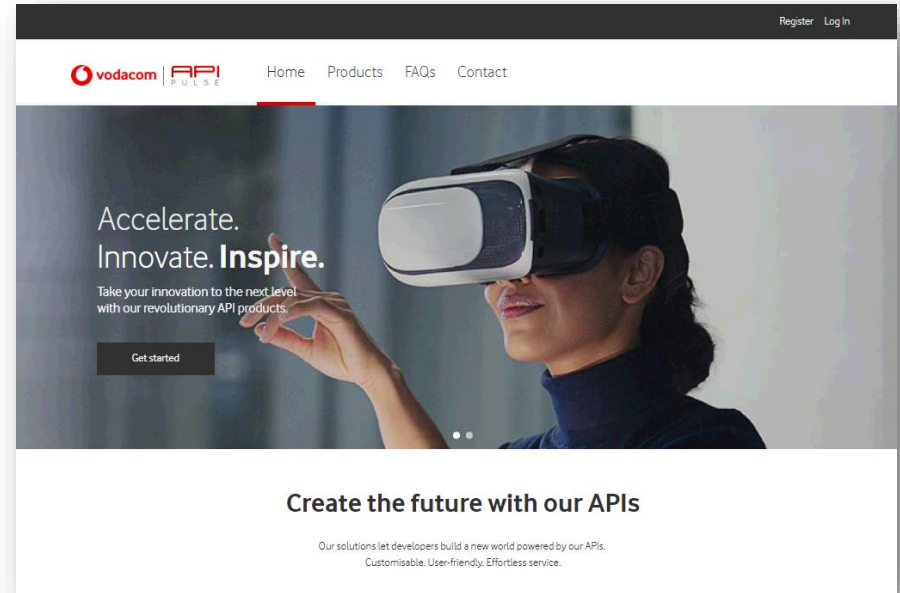
# 1.1 Portal landing page



You can access the Vodacom API Pulse portal landing page using the following link:

<https://apipulse.vodacom.co.za>

Click on **Products** in the main navigation bar to view and explore all API products available in this section.

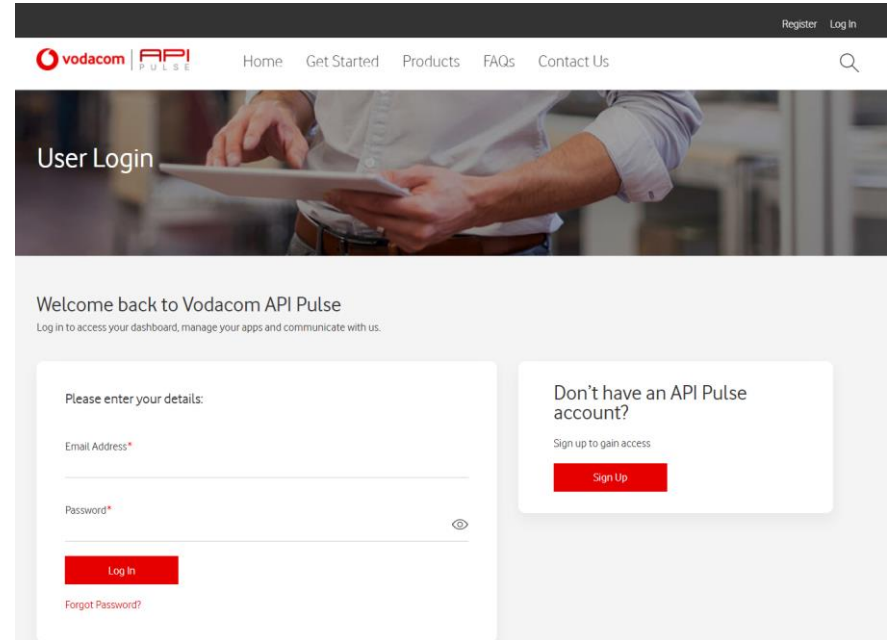


# 1.2 Portal Login



Login into your dashboard by entering your registered API Pulse Portal email address and password.

If you have forgotten your password, click on [Forgot Password?](#) and follow the instructions.

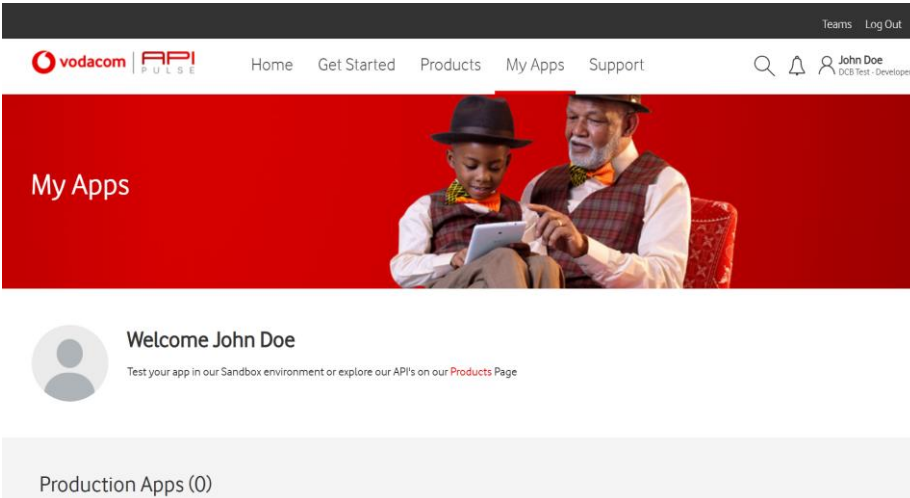


# 1.3 Your dashboard

Welcome to your profile dashboard.

Here you will be able to view updates to your profile, products and Sandbox apps.

1. The notification area will also provide updates on changes to proposals you have submitted via the API Pulse portal.
2. Click on **Products** in the main navigation bar to view the Product catalogue and select **Charge to Bill**.



The screenshot shows the API Pulse dashboard for a user named John Doe. At the top right, there are links for 'Teams' and 'Log Out'. The main navigation bar includes 'vodacom | API PULSE', 'Home', 'Get Started', 'Products', 'My Apps', and 'Support'. A search icon, a notification bell, and a user profile icon for 'John Doe' (DCB Test - Developer) are also present. Below the navigation bar is a large red banner with the text 'My Apps' and an image of a young boy and an older man looking at a tablet. Underneath the banner, there is a 'Welcome John Doe' message with a user profile icon and a link to 'Test your app in our Sandbox environment or explore our API's on our Products Page'. At the bottom, there is a grey box labeled 'Production Apps (0)'.

# 02 DCB Customer Details

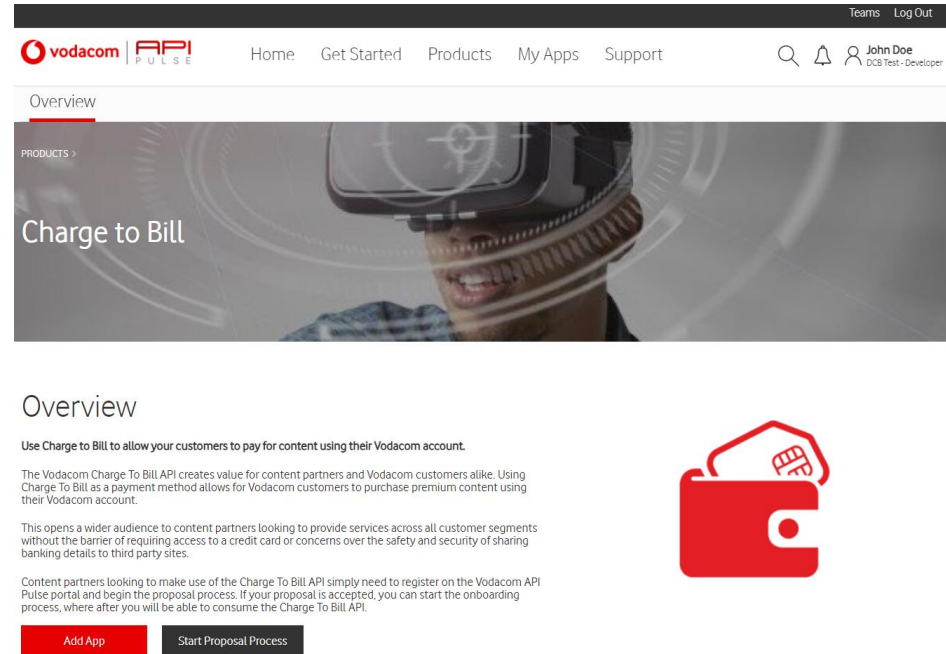




# 2.1 Start proposal process

Once you have clicked on Charge to Bill from the Product catalogue, two options are displayed:

1. Select **Start Proposal Process** to upload your proposal
2. To add and test an app in the sandbox environment, select this option



The screenshot shows the 'Charge to Bill' product page in the Vodacom API Pulse portal. The page includes a navigation bar with 'Home', 'Get Started', 'Products', 'My Apps', and 'Support'. The main content area features a large image of a person wearing a VR headset. Below the image, the 'Overview' section is visible, containing the following text:


**Use Charge to Bill to allow your customers to pay for content using their Vodacom account.**

The Vodacom Charge To Bill API creates value for content partners and Vodacom customers alike. Using Charge To Bill as a payment method allows for Vodacom customers to purchase premium content using their Vodacom account.

This opens a wider audience to content partners looking to provide services across all customer segments without the barrier of requiring access to a credit card or concerns over the safety and security of sharing banking details to third party sites.

Content partners looking to make use of the Charge To Bill API simply need to register on the Vodacom API Pulse portal and begin the proposal process. If your proposal is accepted, you can start the onboarding process, where after you will be able to consume the Charge To Bill API.

At the bottom of the page, there are two buttons: 'Add App' (highlighted in red) and 'Start Proposal Process'.



# 2.2 Customer type: New or Existing



As an existing DCB Partner requesting use of APIs on the portal, you will be required to enter your company details.

1. Select Yes if you have an existing API Pulse Charge to Bill agreement
2. Click on **Next**

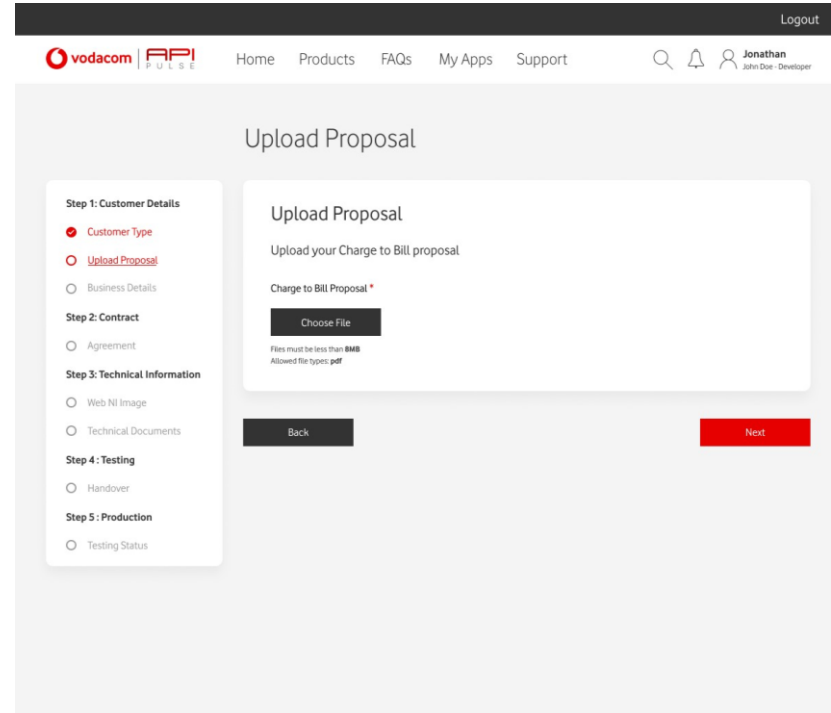
The screenshot shows the API Pulse portal interface. At the top right, there is a 'Logout' link. The navigation bar includes 'vodafone | API PULSE' and links for 'Home', 'Products', 'FAQs', 'My Apps', and 'Support'. A user profile for 'Jonathan John Doe - Developer' is visible. The main content area asks, 'Do you have an existing Charge to Bill agreement?'. Below this question are two radio button options: 'No, I do not have an existing Charge to Bill agreement' and 'Yes, I have an existing Charge to Bill agreement'. The 'Yes' option is selected. At the bottom of the form are 'Cancel' and 'Next' buttons. On the left side, a sidebar lists the following steps: Step 1: Customer Details (with 'Customer Type' selected), Step 2: Contract (with 'Agreement' selected), Step 3: Technical Information (with 'Web NI Image' selected), Step 4: Testing (with 'Handover' selected), and Step 5: Production (with 'Testing Status' selected).

# 2.3 Upload proposal

Please ensure that your proposal covers the required criteria outlined under the business case requirements.

1. Download the proposal guideline
2. Complete and upload your proposal
3. Once uploaded, click on **Next**

**Note:** Your proposal document must be submitted in **pdf format** and cannot exceed **8Mb in size**.



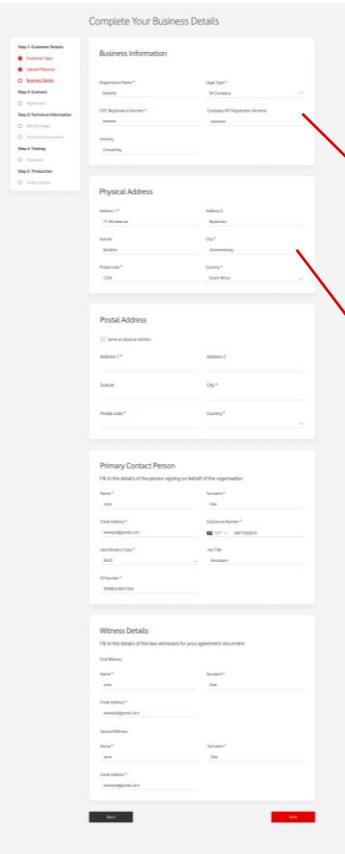
The screenshot shows a web interface for uploading a proposal. At the top, there is a navigation bar with the 'vodafone | API PULSE' logo, a 'Logout' link, and menu items for 'Home', 'Products', 'FAQs', 'My Apps', and 'Support'. A search icon, a notification bell, and a user profile for 'Jonathan John Doe - Developer' are also present. The main content area is titled 'Upload Proposal' and contains a form with the following elements:

- Step 1: Customer Details**
  - Customer Type
  - Upload Proposal
  - Business Details
- Step 2: Contract**
  - Agreement
- Step 3: Technical Information**
  - Web NI Image
  - Technical Documents
- Step 4: Testing**
  - Handover
- Step 5: Production**
  - Testing Status

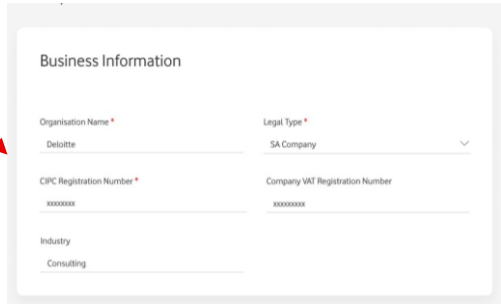
The main form area is titled 'Upload Proposal' and contains the text 'Upload your Charge to Bill proposal'. Below this is a section for 'Charge to Bill Proposal' with a 'Choose File' button. A note specifies 'Files must be less than 8MB' and 'Allowed file types: pdf'. At the bottom of the form, there are 'Back' and 'Next' buttons.

# 2.4 Business information

In this section it is important to complete all fields in the form to ensure that your proposal application is not delayed due to incomplete information.

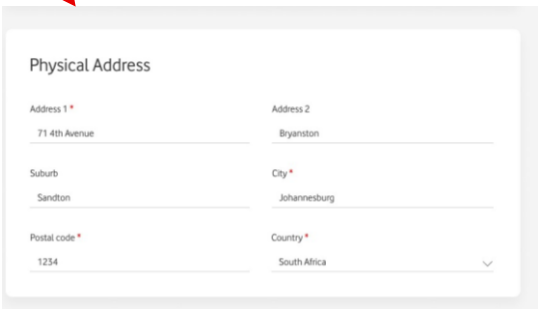


The screenshot shows a multi-step form titled "Complete Your Business Details". A sidebar on the left lists steps: Step 1: Customer Details, Step 2: Business Information, Step 3: Physical Address, Step 4: Postal Address, Step 5: Primary Contact Person, and Step 6: Witness Details. The "Business Information" section is highlighted. It contains fields for Organisation Name, Legal Type, CIPC Registration Number, and Company VAT Registration Number. Below this are sections for Physical Address and Postal Address, each with fields for Address 1, Address 2, Suburb, City, Postal code, and Country. The Primary Contact Person section includes fields for Name, Title, Email, and Mobile Number. The Witness Details section includes fields for Name, Title, Email, and Mobile Number for two witnesses. A "Next" button is visible at the bottom right.



This close-up shows the "Business Information" section of the form. It includes the following fields:

- Organisation Name: Deloitte
- Legal Type: SA Company
- CIPC Registration Number: xxxxxxxx
- Company VAT Registration Number: xxxxxxxx
- Industry: Consulting

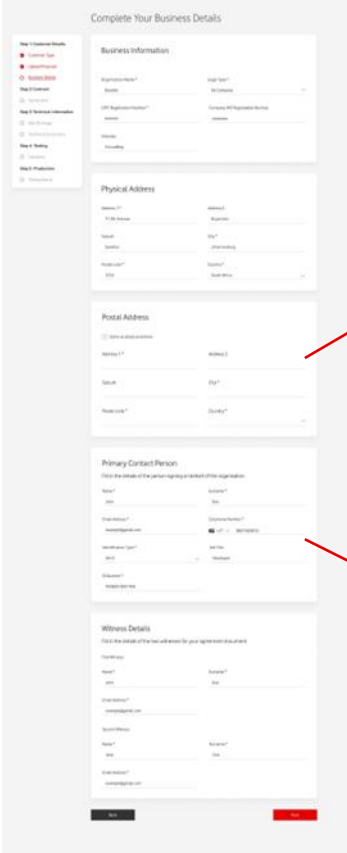


This close-up shows the "Physical Address" section of the form. It includes the following fields:

- Address 1: 71 4th Avenue
- Address 2: Bryanston
- Suburb: Sandton
- City: Johannesburg
- Postal code: 1234
- Country: South Africa

# 2.4 Business information

In this section it is important to complete all fields in the form to ensure that your proposal application is not delayed due to incomplete information.



Complete Your Business Details

- Step 1: Business Details
- Step 2: Business Information
- Step 3: Physical Address
- Step 4: Postal Address
- Step 5: Primary Contact Person
- Step 6: Witness Details

**Business Information**

Registration Number\*    VAT Reg No\*  
AB123456789    123456789

UIC Registration Number\*    Company UIC Registration Number  
123456789    123456789

Company Name  
ABC Company

**Physical Address**

Address 1\*    Address 2  
123 Main Street    456 Side Street

Postal    City\*  
1234    5678

Suburb    State  
9012    3456

Postal code\*    Country\*  
7890    South Africa

**Postal Address**

Address 1\*    Address 2  
123 Main Street    456 Side Street

Postal code\*    Country\*  
7890    South Africa

**Primary Contact Person**

Fill in the details of the person signing on behalf of the organisation

Name\*    Surname\*  
John    Doe

First Name\*    Surname\*  
John    Doe

Identification Type\*    Job Title  
SA ID    Developer

ID Number\*  
930604 0031936

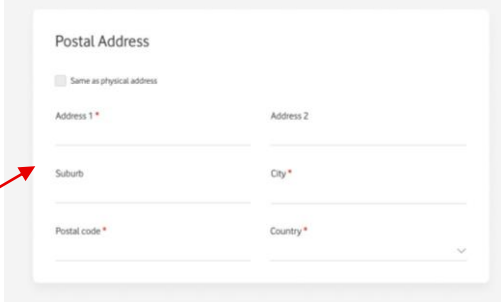
**Witness Details**

Fill in the details of the two witnesses for your agreement document

First Name\*    Surname\*  
John    Doe

Identification Type\*    Job Title  
SA ID    Developer

ID Number\*  
930604 0031936



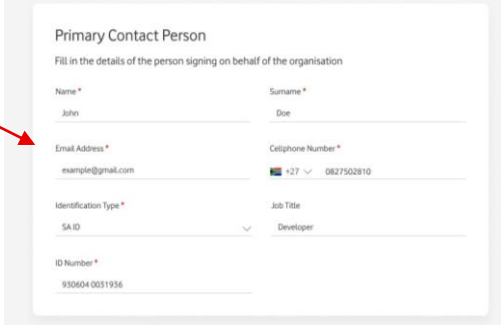
**Postal Address**

Same as physical address

Address 1\*    Address 2  
\_\_\_\_\_  
\_\_\_\_\_

Suburb    City\*  
\_\_\_\_\_  
\_\_\_\_\_

Postal code\*    Country\*  
\_\_\_\_\_  
\_\_\_\_\_



**Primary Contact Person**

Fill in the details of the person signing on behalf of the organisation

Name\*    Surname\*  
John    Doe

Email Address\*    Telephone Number\*  
example@gmail.com    +27 0827502810

Identification Type\*    Job Title  
SA ID    Developer

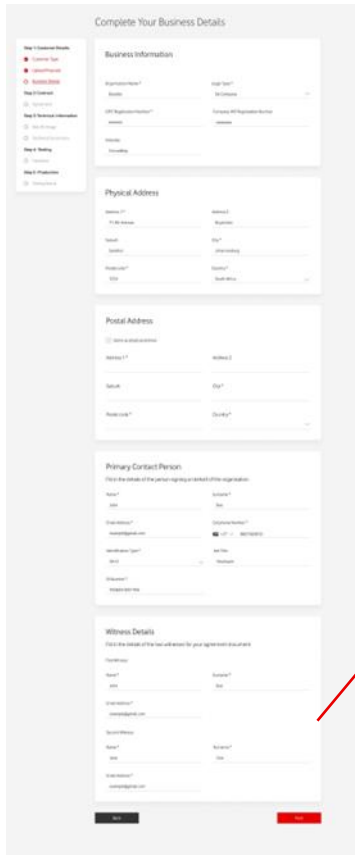
ID Number\*  
930604 0031936

# 2.4 Business information

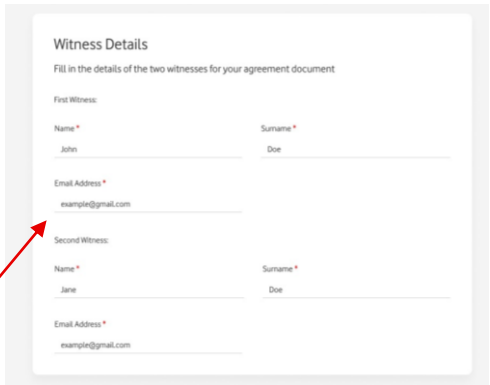
In this section it is important to complete all fields in the form to ensure that your proposal application is not delayed due to incomplete information.

This completes your application process.

Click on **Next** to proceed



The screenshot shows a multi-step form titled "Complete Your Business Details". A sidebar on the left lists steps: Step 1: General Details (selected), Step 2: Business Information, Step 3: Physical Address, Step 4: Postal Address, Step 5: Primary Contact Person, and Step 6: Witness Details. The main content area shows the "Business Information" section with fields for "Registration Number", "Business Name", "VAT Registration Number", "Address", and "Website". Below this are sections for "Physical Address" and "Postal Address", each with fields for "Address 1", "Address 2", "City", "Postcode", and "Country". The "Primary Contact Person" section includes fields for "Name", "Email", "Company Name", "Job Title", and "Phone Number". The "Witness Details" section at the bottom has fields for "Name", "Email", "Company Name", "Job Title", and "Phone Number". A red "Next" button is visible at the bottom right of the form.



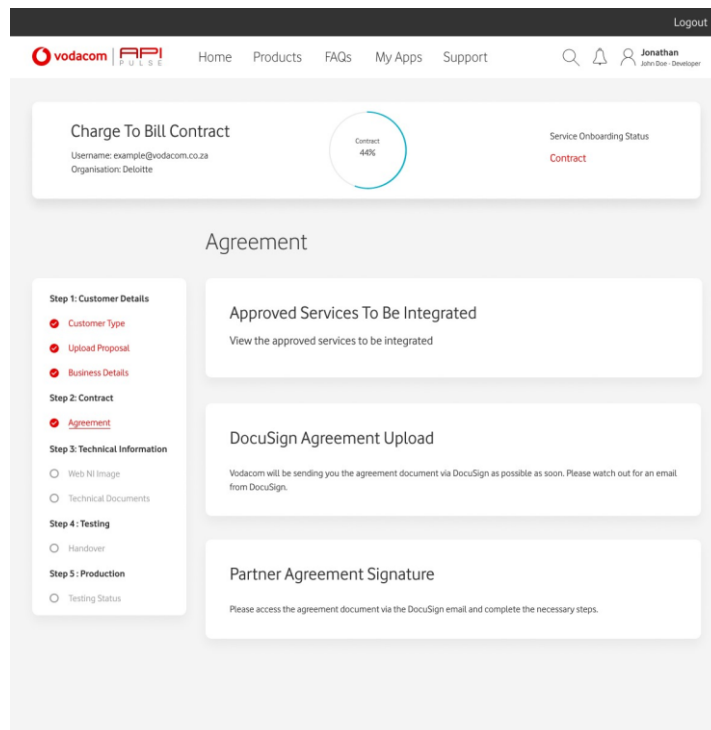
This is a close-up of the "Witness Details" section of the form. It contains the heading "Witness Details" and the instruction "Fill in the details of the two witnesses for your agreement document". There are two sections for witnesses. The "First Witness" section has fields for "Name" (with "John" entered), "Surname" (with "Doe" entered), and "Email Address" (with "example@gmail.com" entered). The "Second Witness" section has fields for "Name" (with "Jane" entered), "Surname" (with "Doe" entered), and "Email Address" (with "example@gmail.com" entered). A red arrow points from the "Next" button in the previous screenshot to the "Email Address" field of the first witness.

# 03 DCB Agreement



# 3.1 Agreement

1. View the list of services approved to be integrated.
2. If the Product Owner requested an amendment to your agreement, then follow the Agreement steps by viewing and signing the agreement on DocuSign sent to your API Pulse registered email address.
3. If there is no amendment to your agreement, please continue to the next step in the onboarding process.



The screenshot displays the API Pulse interface for a 'Charge To Bill Contract'. The top navigation bar includes the Vodacom and API Pulse logos, a search icon, and a user profile for Jonathan John Doe (Developer). The main content area features a contract summary card with a 44% completion progress indicator and a 'Service Onboarding Status' of 'Contract'. Below this is the 'Agreement' section, which includes a progress sidebar and three main steps:

- Step 1: Customer Details**
  - Customer Type
  - Upload Proposal
  - Business Details
- Step 2: Contract**
  - Agreement
- Step 3: Technical Information**
  - Web NI Image
  - Technical Documents
- Step 4: Testing**
  - Handover
- Step 5: Production**
  - Testing Status

The 'Agreement' section contains three sub-sections:

- Approved Services To Be Integrated**: View the approved services to be integrated.
- DocuSign Agreement Upload**: Vodacom will be sending you the agreement document via DocuSign as possible as soon. Please watch out for an email from DocuSign.
- Partner Agreement Signature**: Please access the agreement document via the DocuSign email and complete the necessary steps.

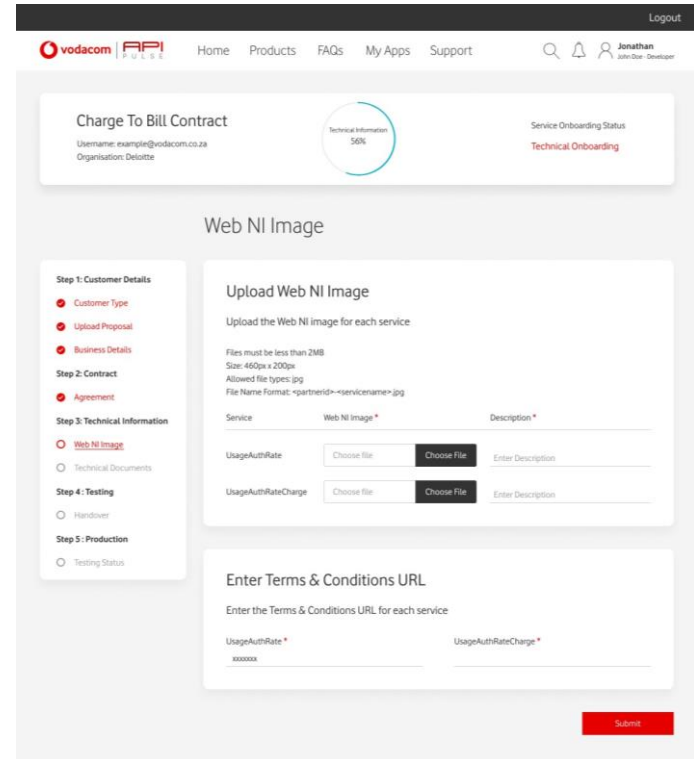


# 04 **Technical Information**



# 4.1 Web NI Image

1. Upload a Web NI Image for each approved Service
2. Enter the Terms & Conditions URLs for each approved service and click on **Submit**



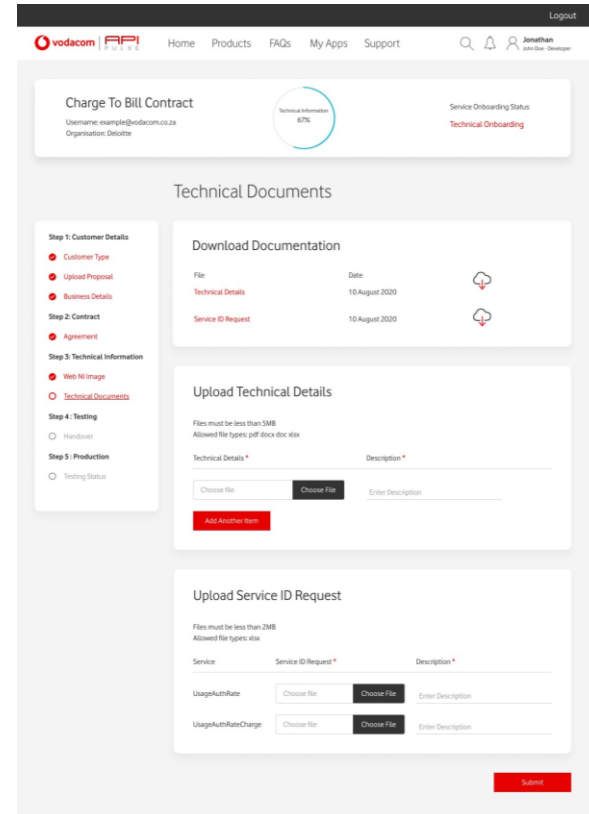
The screenshot shows a web interface for a 'Charge To Bill Contract'. At the top, there is a navigation bar with 'vodafone API PULSE' and links for Home, Products, FAQs, My Apps, and Support. A user profile for 'Jonathan' is visible in the top right. The main content area is titled 'Charge To Bill Contract' and includes a 'Technical Information' progress indicator at 56% and a 'Service Onboarding Status' section labeled 'Technical Onboarding'. The primary task is 'Web NI Image', which involves uploading an image for each service. A sidebar on the left lists five steps: Customer Details, Contract, Technical Information, Testing, and Production. The 'Web NI Image' step is currently active. The upload section provides instructions: 'Files must be less than 2MB', 'Size: 480px x 200px', 'Allowed file types: jpg', and 'File Name Format: <partnerid>-<servicename>.jpg'. It features a table with columns for 'Service', 'Web NI Image \*', and 'Description \*'. Two rows are shown, each with a 'Choose File' button and an 'Enter Description' field. Below this is a section for 'Enter Terms & Conditions URL' with two input fields labeled 'UsageAuthRate \*' and 'UsageAuthRateCharge \*'. A red 'Submit' button is located at the bottom right of the form.

# 4.2 Technical Documents

Your storyboard outlines the full customer journey from discovery to conversion.

1. Download the technical details and Service ID Request documents
2. Upload your technical details document
3. Upload a Service ID Request for each approved service and click **Submit to Proceed**

Once your technical documents are approved, you will receive an email with your QA credentials to complete testing.



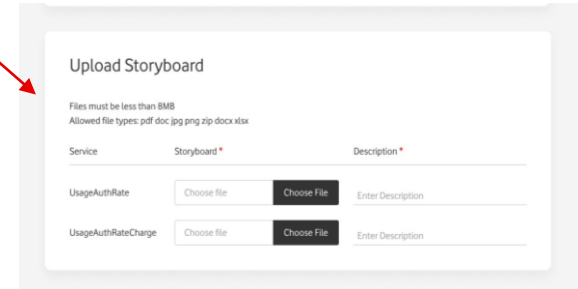
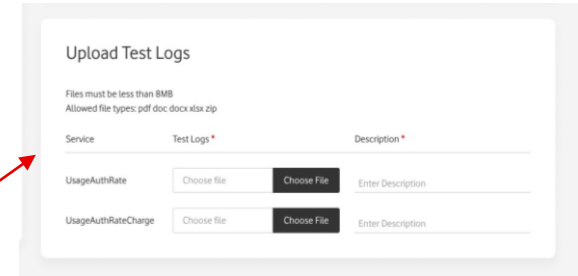
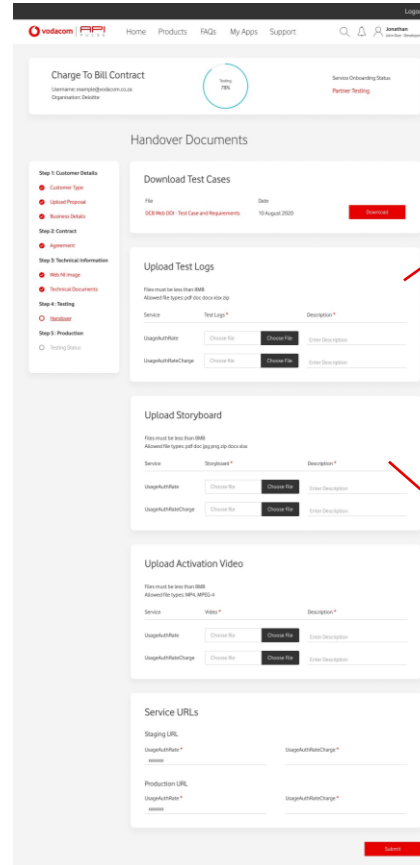
# 05 Handover Documents



# 5.1 Handover Documents

1. Download the Test Cases guideline
2. Upload your Test Logs for each approved service
3. Upload a storyboard for each approved service
4. Upload an activation video for each approved service
5. Enter the Staging and Production Service URLs for each approved service

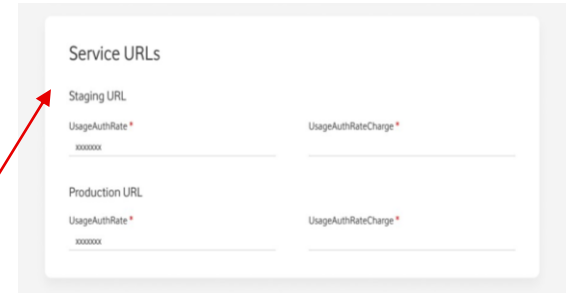
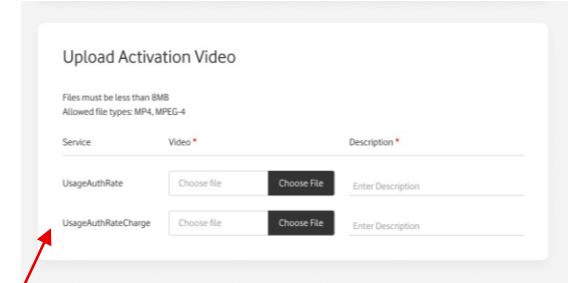
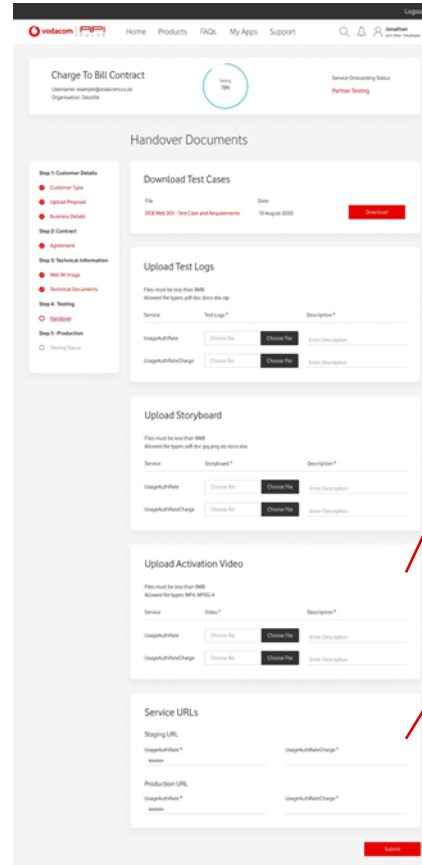
Uploads cannot exceed 8MB and accepted file types include: PDF, Image file (jpeg, jpg or png), txt file or Excel (xls or xlsx).



# 5.1 Handover Documents

1. Download the Test Cases guideline
2. Upload your Test Logs for each approved service
3. Upload a storyboard for each approved service
4. Upload an activation video for each approved service
5. Enter the Staging and Production Service URLs for each approved service

Uploads cannot exceed 8MB and accepted file types include: PDF, Image file (jpeg, jpg or png), txt file or Excel (xls or xlsx).

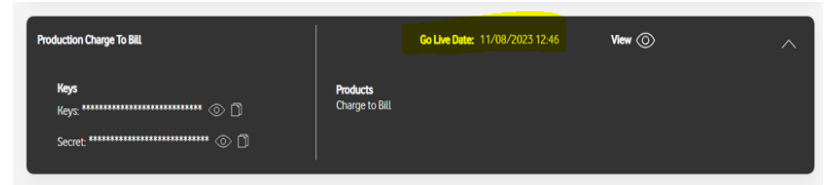


# 06 Production



# 6.1 Production Credentials

When your handover documents are approved, you will receive an email notifying you that your production credentials are available on the API Pulse Portal under Charge to Bill in My Apps tab.

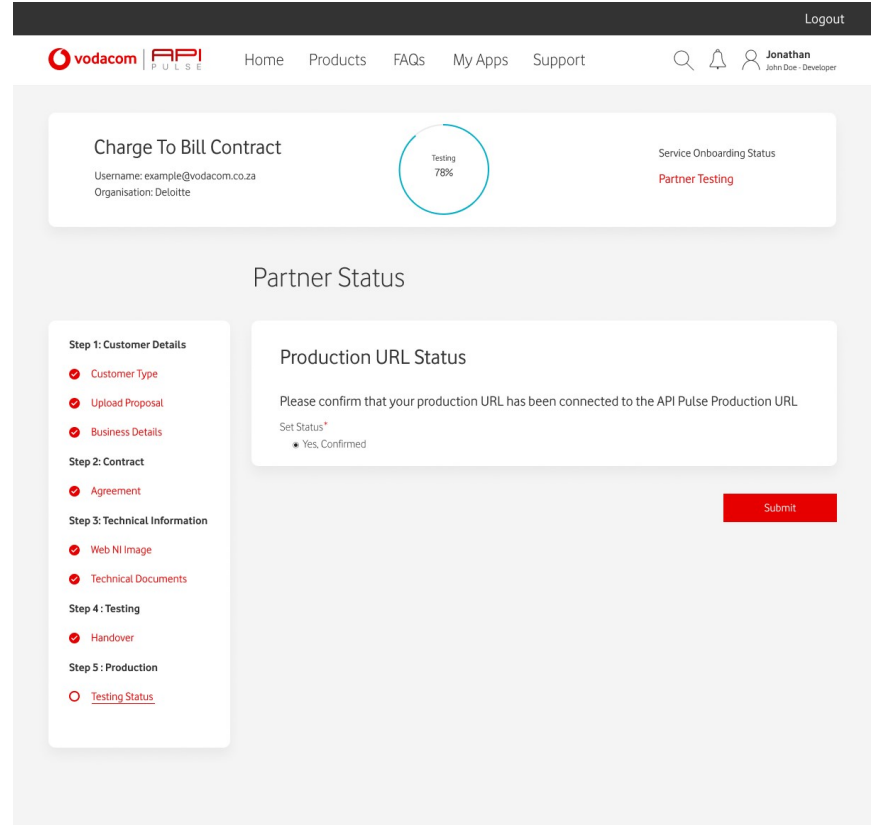




# 6.2 Production

Once you have connected to the API Pulse Production URL, click the **Yes, Confirmed** and **Submit**

Please wait for the email notification to Confirm you can go live with your services.



The screenshot displays the API Pulse interface for a 'Charge To Bill Contract'. The top navigation bar includes 'vodafone | API PULSE', 'Home', 'Products', 'FAQs', 'My Apps', 'Support', a search icon, a notification bell, and a user profile for 'Jonathan John Doe - Developer' with a 'Logout' link.

The main content area features a 'Charge To Bill Contract' card with the following details:

- Username: example@vodacom.co.za
- Organisation: Deloitte
- Testing progress: 78% (indicated by a circular progress indicator)
- Service Onboarding Status: Partner Testing

Below this is the 'Partner Status' section, which includes a 'Production URL Status' card. This card contains the text: 'Please confirm that your production URL has been connected to the API Pulse Production URL. Set Status\*'. There are two radio button options: 'Yes, Confirmed' (which is selected) and an unselected option. A red 'Submit' button is located at the bottom right of this card.

On the left side of the 'Partner Status' section, there is a vertical list of steps:

- Step 1: Customer Details
  - Customer Type
  - Upload Proposal
  - Business Details
- Step 2: Contract
  - Agreement
- Step 3: Technical Information
  - Web NI Image
  - Technical Documents
- Step 4: Testing
  - Handover
- Step 5: Production
  - Testing Status